



**Criminal Justice Services Board
Nominations and Appointment Subcommittee**

Virginia General Assembly Building
201 North 9th Street
4th Floor West Conference Room
Richmond, Virginia 23219

FINAL MINUTES
Of June 12, 2014 Meeting

Members Present

Mr. Charles Ciccotti
Mr. Edward M. Macon
Mr. Alan Katz

1. **Meeting Called to Order:** Chairman Charles Ciccotti called the meeting to order at 10:10 a.m.
2. **Public Comment:** No public comment was received.
3. **New Business:** Court Appointed Special Advocate/Children's Justice Act Advisory Committee and Private Security Services Advisory Board Candidates

Court Appointed Special Advocate/Children's Justice Act Advisory Committee

The Criminal Justice Services Board (CJSB) has the authority to appoint members to the Advisory Committee to the Court Appointed Special Advocate and Children's Justice Act Programs (CASA/CJA). The subcommittee reviewed the nominees for the following advisory committee positions: Health Professional, Prosecuting Attorney and Court Appointed Special Advocate **Program Representative**.

Private Security Services Advisory Board

Effective July 1, 2014, there will be three (3) vacant positions on the Private Security Services Advisory Board. The subcommittee received a total of six (6) applications, two for an Electronic Security Business Representative, three for a Personal Protection Specialist Business Representative, and one for a Private Investigator Representative.

4. **Closed Session:** Chairman Charles Ciccotti motioned that the that the Nominations and Appointments Subcommittee of the Criminal Justice Services Board go into a closed meeting pursuant to *Virginia Code § 2.2-3711(A)1* for the discussion and consideration of prospective candidates for appointment to the Court Appointed Special Advocate/Children’s Justice Act Advisory Committee and the Private Security Services Advisory Board and that members of the staff agency remain in attendance. The motion was seconded and the subcommittee went into a closed meeting.

5. **Reconvened Session:** Closed Meeting Certification

Chairman Charles Ciccotti made a motion that the Nominations and Appointments Subcommittee of the Criminal Justice Services Board certify by a recorded vote that, to the best of each member’s knowledge, only public business matters lawfully exempted *from the open meeting requirements of the Virginia Freedom of Information Act* and identified in the motion authorizing the closed meeting were heard, discussed or considered in the closed meeting. The motion was seconded and approved by a unanimous vote. Recorded Affirmative Votes: Chairman Charles Ciccotti, Mr. Edward Macon; Mr. Alan Katz.

6. **CASA/CJS Advisory Committee Appointment Recommendation**

The subcommittee voted unanimously to appoint the following individuals to the CASA/CJS Advisory Committee:

- Dr. Robin Foster – Health Professional Representative
- Ms. Nancy Oglesby – Prosecuting Attorney Representative
- Ms. Alicia Lenahan – Court Appointed Special Advocate Program Representative

7. **Private Security Services Advisory Board Recommendation**

The subcommittee voted unanimously to appoint the following individuals to the Private Security Services Advisory Board:

- Mr. Stanley Corn – Electronic Security Services Business Representative
- Mr. Robert Soles – Personal Protection Specialist Business Representative
- Mr. Thomas Kaschak – Private Investigator Representative

8. **Adjournment:** The subcommittee adjourned at 10:40 a.m.